

## Appendix C: RBKC Neighbourhood CIL Round 4: Councillor Decision email

Dear [Ward Name] Councillors,

I am pleased to inform you that we received the following bids for the most recent round of Neighbourhood Community Infrastructure Levy (NCIL).

We have undertaken an officer assessment of the bids. The bids that have not passed mandatory criteria or where the service area recommend funding not to be awarded are highlighted in Red and do not require a decision although if you have any questions about these ones please do let me know.

Those that have passed the mandatory criteria and recommended for award by the service area are highlighted in Green.

We now require you to make the final decision. A lead councillor selected amongst yourselves should respond to this email. Can you please reply to this email providing your **collective** score and decision by filling out the last four columns in the table below by **4 October 2023**.

The table includes a link to the original bid form for you to see the details. These are also available at the [NCIL Members Hub page](#).

Some bids are seeking NCIL from more than one ward. These are denoted by the letters MW. The funding for these projects also depends on other wards awarding/not awarding the funds. Your funding decision will need to be confirmed through an Executive Decision which will follow shortly after the above deadline.

**Please note that if you do not respond by the deadline above, the final decision will be deferred to the Executive Director making the Executive Decision.**

### Useful links to see more details if you are interested:

- [Full Review Table](#) – sets out the scores against each criterion and service area deliverability comments.
- [NCIL assessment criteria](#) – provides the assessment criteria used for scoring bids.
- [NCIL Members Hub page](#) – provides all NCIL bids for each ward.

[Ward Name] NCIL available: £[amount]										
Reference, Project Title and Link to bid form	Applicant	Amount sought	Summary	Review Score	RBKC Service Area Contacts	Deliverability comments and service area recommendation	Please confirm Y/N if you are the lead councillor submitting the ward's collective response	Ward Councillors Collective Score  (insert High – 6, Medium – 4, Low – 2)	Ward Councillors Decision  Grant / Not grant	Reason for decision
XX1	Anon	£X	Summary of project	10	Service area and officer name	Comments and recommendation made by service area	Councillors to complete	Councillors to complete	Councillors to complete	Councillors to complete

We look forward to receiving your decisions.